**Section 5 Recap**

**The Best Free Project Management Tool**

* [Trello](https://trello.com/) - allows for team collaboration, task assignment, due dates, lists, tracking progress, completion, etc. Easy to use, simple, visual and minimalistic.

**Other Project Management Tools**

* [Asana](https://asana.com/)- founded by ex-facebook employees. Flexible, modern and user friendly. Includes all the typical perks of Project Management.
* [Basecamp](https://basecamp.com/) - one of the most popular PM apps. Easily integrates with your email for communication plus all the typical Project Management perks. Also has many addons and extensions.
* [Jira](https://www.atlassian.com/software/jira)- Made in Australia, one of the best and post popular Project Management tools in the world. Really robust & widely user by tech companies or in tech environments. Also has many addons and extensions.
* [Microsoft Project](https://products.office.com/en-au/project/project-and-portfolio-management-software?tab=tabs-1) - probably the number one scheduling tool in the world, widely used in corporate environments. Useful to build timelines or Gantt Charts, plus track project progress and develop budgets among other functionalities.
* [Projectlibre](http://www.projectlibre.com/product/projectlibre-open-source) - the free and open source alternative to Microsoft Project. Pretty much the same, but free!
* [Daptiv](https://www.changepoint.com/products/daptiv/) - for Portfolio Project Management. Look and feel of a corporate environment. Automatic reports and advanced functionality (e.g. allows for customization).
* [Primavera](https://www.oracle.com/au/applications/primavera/products/project-management.html) - Oracle's Professional Project Management Tool. Widely used in the Middle East but also in many other regions and countries. It specialized in large-scale, highly sophisticated and multifaceted projects
* [Ganttic](https://www.ganttic.com/en)- Resource Management tool. Enables you to easily build Gantt charts.
* [Excel](https://products.office.com/en-au/excel), [Outlook](https://www.microsoft.com/en-au/outlook-com/), [PowerPoint](https://products.office.com/en-au/powerpoint) & [Word](https://products.office.com/en-au/word). Like in pretty much any other role in the modern world, you will be using the Office suite a lot.